

# **Technology Tools for Administrators**

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## **Description:**

As administrators of a school, it is essential to be on the forefront of progressive changes for education. That means implementing educational technology into everyday work as well. While Administrators won't be using it to teach or help students with homework, there are certainly many ways to use educational technology to help streamline and increase the efficiency of the duties of administrators. Come learn how to put these applications, resources, and software programs to good use to lead by example through the most up-to-date and modern approaches to technology integration and administration today!

### Facilitator(s):

Ryan McGinnis, Robert Miller

### **Objectives:**

-Learn how to be more efficient through the use of Microsoft Office 365 -Examine software and applications that can free up more time to do what needs to be done -Explore resources to make engaging and interacting with student & staff more technology-driven -Find new ways to integrate today's top teaching technologies into an Administrative position also.

#### **Audience:**

Administrators: P-12, Technology Directors

To register, please have your district's registration representative enroll you at this URL: https://register.caboces.org/seminar/view/3051



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