

TEACHING WITH OFFICE 365

* OCTOBER 18, 2018 * NOVEMBER 6, 2018 *



ABOUT THE WORKSHOP

Feeling overwhelmed with Microsoft's Office 365? This two-day workshop will teach teachers the fundamentals of some of the Microsoft tools. On day 1 we will get organized with Microsoft OneDrive and learn to collaborate and create in the "cloud" using Word and PowerPoint. Day 2 we will enhance our lessons using Microsoft Forms, Sway and OneNote Class notebook.

This is COSER 517 Opportunity
To Register: register.caboces.org

OFFICE 365 SKILLS

OneDrive
OneNote
Word
PowerPoint
Sway
Forms

WHEN

- October 18th, 2018 & November 6th, 2018
- Registration Starts at 8:00 am
- Workshop: 8:30-2:30
- Lunch is Provided

WHERE

- SALAMANCA TEACHING AND LEARNING CENTER:
- Southern Tier West
- 4039 Rte 219, Salamanca, NY 14779

EQUAL OPPORTUNITY NOTICE

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